



INTERNATIONAL STUDENT
GUARDIANSHIP IRELAND

Child Protection Risk Assessment and Procedures

Risk Assessment

Nature of service and principles to safeguard children from harm

This company provides services for international students during their studies in Ireland, including placement and management of host families, educational support, and welfare oversight. We are committed to ensuring the safety and well-being of all children in our care by:

- Maintaining a safe environment for students in host families and during interactions with guardianship personnel.
- Promoting a culture of respect and protection within all aspects of our service.
- Complying with all legal and regulatory obligations under the Children First Act 2015 and related guidelines.
- Actively identifying and mitigating risks to children's safety.
- Providing ongoing training and support for staff and host families.

We have assessed potential risks of harm to children in our care and have established the following procedures to manage these risks:

Risk Identified	Procedure in Place to Manage Identified Risk
Risk of harm from unsuitable host family environments	Comprehensive vetting and inspection process for all host families.
Risk of harm through inadequate supervision	Regular welfare check-ins and contact with students and families.
Risk of harm through misconduct by staff or volunteers	Rigorous recruitment, vetting, and training for all personnel.
Risk of harm due to lack of awareness of child welfare	Mandatory safeguarding training for staff. A handbook provided to host families.
Risk of harm in online interactions	Clear policies and monitoring of online communications and platforms.
Transportation of Minors	Ensuring all staff are familiar with our transfer policy
Activities provided by 3 rd parties	Ensuring the 3 rd party has a child protection policy and vetted staff
Information processing of students	Training for admin staff on how to proceed with information Signature of parent required before taking images or videos
Administration of medicine to minors	Parental permission required at all times.

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	Any psychological or medical issues must be noted on application form and signed by parents. Any allergies must be noted on file of student
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Detailed Procedures for Child Safeguarding

1. Procedure for the Management of Allegations of Abuse or Misconduct Against Workers or Volunteers:

- Establish a clear and confidential reporting structure for allegations.
- Investigate all allegations promptly and thoroughly in line with legal obligations.
- Cooperate fully with statutory authorities, including Tusla and An Garda Síochána.
- Provide appropriate support to any child affected by allegations of abuse or misconduct.
- Ensure appropriate measures are taken regarding the accused while ensuring fairness and due process.

2. Procedure for the Safe Recruitment and Selection of Workers and Volunteers, Including Garda Vetting:

- Conduct Garda vetting for all personnel working with children.
- Verify references and employment history as part of a rigorous selection process.
- Use structured interviews to assess candidates' suitability for working with children.
- Require all personnel to sign agreements to adhere to safeguarding policies and codes of conduct.

3. Procedure for the Provision of and Access to Child Safeguarding Training and Information:

- Deliver mandatory safeguarding training to all staff and provide host families with a detailed handbook upon onboarding.
- Organize regular refresher courses to maintain high standards of awareness and competence for staff.
- Provide access to updated safeguarding materials and resources, including Tusla's guidance documents for staff.
- Monitor compliance with training requirements and maintain records of completion.

4. Procedure for Reporting Child Protection or Welfare Concerns to Tusla:

- Appoint a designated person responsible for managing reports of concerns.
- Ensure that concerns are documented accurately and submitted to Tusla in a timely manner.
- Follow the standard reporting protocol outlined in Children First: National Guidance.



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- Provide feedback to staff or families who raise concerns to ensure transparency and confidence in the process.

5. Procedure for Maintaining a List of Mandated Persons:

- Identify all staff and volunteers who are mandated persons under the Children First Act 2015.
- Maintain an up-to-date list of mandated persons with roles and contact information.
- Provide training to mandated persons to ensure they understand and fulfill their statutory responsibilities.
- Regularly review and update the list to reflect changes in personnel.

6. Procedure for Appointing a Relevant Person to Ensure Compliance with Safeguarding Obligations:

- Designate a Relevant Person to oversee the implementation of safeguarding policies.
- Provide the Relevant Person with appropriate authority and resources to fulfill their role.
- Clearly communicate the identity and contact information of the Relevant Person to all stakeholders.
- Monitor the Relevant Person's activities to ensure compliance with safeguarding obligations.

7. Procedure for Addressing Online Safety Concerns and Ensuring Safe Digital Interactions:

- Develop an online safety policy tailored to the needs of students and handbook for host families.
- Monitor online communications and ensure secure platforms are used for student interactions.
- Train staff and host families on best practices for online safety.
- Encourage the reporting of any online safety concerns or incidents and respond promptly.

Signature of DUP Nora Gallagher

Signature of Deputy DUP Jan Gallagher